

# Information Security at Meson Science Laboratory

Everyone at RIKEN needs to observe security regulations, security policies and security guidelines whenever one utilizes information devices such as PCs at RIKEN.

Violation of regulations will be subject to disciplinary actions.

- Everyone who uses RIKEN computer system and network needs to take information security courses from AIR100 system. Even guests are required to take the course.
- Private use of RIKEN network and computers is prohibited.
- Bringing in/out computers to/from RIKEN requires permissions from the principal investigators.
- Downloading movies, musics etc. and mining cryptographic currency, and use of P2P software are prohibited.
- Software licenses must be observed.
- Data must be protected when you bring them out.
- Use of computers without antivirus software is prohibited.
- OS and softwares must be properly updated.
- Open Emails or attachments cautiously.
- Inform information security officer on occasion of problems.

I understand the above rules.

Date: \_\_\_\_\_, Name: \_\_\_\_\_.